



Linda Sauve
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Linda has been at Inland Companies as the administrative assistant for Inland Construction since June 2002.

Linda's daily responsibilities at Inland includes providing support to the Inland Construction team of project managers and superintendents and assisting with the preparation of bid packages, purchase orders, change orders, meeting minutes and other related tasks for Inland Construction.

Prior to joining the Inland Construction team, for eight years Linda was an executive assistant to the CEO, Sr. VP/ CFO, Director of Human Resources and the Vice Chairman for one of the largest construction firms in the Milwaukee area.

Areas of Expertise

- Document preparation and client correspondence
- Contract and bid preparation
- Scheduling of itineraries and meetings
- Office management

Professional Memberships

- Wisconsin Green Building Alliance (WGBA)
- Waukesha County Chamber of Commerce (WCCC)